

Request for Proposal (RFP) Painting Services ISANA Academy

Date of Issue: June 4, 2025

Proposal Due Date: Friday, June 13, 2025

Contact Person: Kiumars Arzani

Contact Email: karzani@isana.org

Contact Phone: (818) 625 - 0319

Introduction

ISANA Academy invites qualified painting contractors to submit proposals for comprehensive painting services at our campus located at 2911 N. San Fernando Road, Los Angeles, CA 90065. Our goal is to enhance our facilities with professional, high-quality painting, ensuring an optimal learning and working environment.

Scope of Work

The detailed scope of services includes, but is not limited to:

Exterior Painting:

- **Main School Building:**
 - All previously painted beige and burgundy stucco walls.
 - Side retaining brick walls and metal hand railings.
 - Doors, trims, and metal benches.
 - Front entry porch floors and tree planter boxes.
- **Gymnasium Building:**
 - All four sides of metal (aluminum body) gymnasium building.
 - Metal awnings, metal posts, doors, and trims.
- **Pre-K Trailer Buildings:**
 - Previously painted wood sidings.
 - White picket fence surrounding the buildings.
 - Wood hand railings, steps, doors, window trims.
 - Outdoor metal benches and playground border frames.

Interior Painting:

- Interior painting of the 5th and 6th floors of the main building, including classrooms, hallways, offices, common areas, and restrooms.

Please price each of the three buildings, and interior work separately, as we may spread them over different times.

Surface Preparation:

- Thorough inspection, scraping, sanding, patching cracks, repairing holes, and smoothing surfaces.
- Protection of non-painting areas with appropriate coverings.
- Application of primer to all prepared surfaces.

Painting Requirements:

- Application of two coats of high-quality, durable, eco-friendly paint suitable for high-traffic areas and exterior exposure.
- Colors to be selected by ISANA Academy.

Completion & Clean-Up:

- Remove all surplus materials, debris, and clean paint spots thoroughly upon completion.

Proposal Requirements

Include the following details in your proposal:

Company Information:

- Company name, address, and contact details.
- Company history highlighting experience in similar projects.

Project Approach:

- Detailed description of surface preparation and painting methods.
- Specification of materials and paints emphasizing sustainability and safety.

Schedule:

- Proposed start and completion timeline.
- Availability to perform work during non-school hours to minimize disruption.

Cost Breakdown:

- Itemized pricing that includes labor, materials, equipment, and additional fees.
- Separate pricing for the main building, gymnasium, and Pre-K trailers.

References:

- Three recent references from similar school-related painting projects (if applicable).

Insurance & Licensing:

- Proof of liability insurance and workers' compensation.
- Copies of relevant licenses and certifications.

Warranty:

- Detailed warranty information covering materials and workmanship.

Evaluation Criteria

Proposals will be evaluated based on:

- Cost-effectiveness and transparency.
- Quality and durability of materials proposed.
- Experience with similar projects and references.
- Timeline for project completion.
- Warranty and support provided.
- Compliance with all insurance and licensing requirements.

Submission Instructions

Submit proposals electronically in PDF format to karzani@isana.org or physically deliver to:

ISANA Academy

3580 Wilshire Blvd., Suite 1130

Los Angeles, CA 90010

Proposals must be received by 3:00 PM on Friday, June 13, 2025. Late submissions will not be considered.

Site Visit

A mandatory site visit for interested contractors will be held on Tuesday, June 10 at 4:00 pm at the school site. Please confirm attendance by contacting Kiumars Arzani

(karzani@isana.org, or Cell (818) 625 – 0319.

Questions

Direct any questions to Kiumars Arzani (karzani@isana.org) no later than Thursday, June 12, 2025.

Award Notification

Bidders will be notified of the selection decision by Wednesday, June 18, 2025. ISANA Academy reserves the right to accept or reject any proposal, in whole or in part, based on the school's best interests.

Thank you for partnering with ISANA Academy to ensure a safe and secure learning environment for our students and staff.