



ISANA RFP 2023-14-11 Multifunction-Print-Services Responses to Questions

11/28/2023

Question:

What are your Scan to network workflow requirements, (ie network folders and how do you want those setup or how are you currently set up and used) and also mentions "cloud" but does not specify specific cloud applications?

Answer:

We would like to be able to scan to a Windows Server local network share. We utilize Office 365; therefore, a nice feature would be the ability to scan to a personal or shared OneDrive folder.

Question:

What Cloud do they want to connect to?

Answer:

Office365

Question:

Are you open to cloud hosted as well as on-prem scanning solution or do you have a specific preference?

Answer:

We are open to both cloud-hosted and on-prem scanning solutions. We do not have a preference.

Question:

Will the new vendor assume any responsibilities of the current lease?

Answer:

No. The current vendor will be responsible for removing the current devices at our direction.

Question:

Are there any locations that have limitations when it comes to space for these devices?

Answer:

There are no limitations. If space does become an issue, we can modify the MFP footprint accordingly, or select a comparable model, with a smaller footprint, at our discretion.

Question:

Is ISANA looking for a "Like for Like" recommendation for replacement devices? Or a "Best Fit" recommendation?

Answer:

We provided our current device list as a general guide. Page per minute speed is important as well as cost. We will consider "Like for Like" or "Best Fit", but devices should meet, within reason, the pages per minute specifications, for color or black and white, of our current devices.

Question:

Some current devices only copy/print onto a max page size of 8.5 x 14 (legal) paper. Should all replacement devices be able to print onto 11 x 17 size paper per Exhibit 1?

Answer:

We do not print 11 x 17 frequently; therefore, at least one model, per site, with a bypass tray that provides support for larger paper is sufficient, e.g., the bypass tray on the Xerox model 7800 series.

Question:

Will each school site choose their new devices, or will that decision be made centrally?

Answer:

The final decision will be made centrally.

Question:

It is requested under the RFP Exhibit 1 - Scope of Services that there is a need for each machine to have the ability to do 11x17. In the print industry, most print devices that sit on desks usually only print up to 8x11 unless there is a specialty printer available for that brand or model. Is Isana seeking a copier MFP to replace the desktop MFPs since the C405 only supports up to 8.5 x 14", not 11x17"?

Answer:

We do not print 11 x 17 frequently; therefore, at least one model, per site, with a bypass tray that provides support for larger paper is sufficient, e.g., the bypass tray on the Xerox model 7800 series.

Question:

What is the split between black and white versus color for machines with combined volume? Is it a 50/50 distribution?

Answer:

We estimate that our combined volume is 20% color, and 80% black and white.

Question:

Are there accessories for the Xerox D95 machines? If so, what feature accessories do they have?

Answer:

There are no accessories included, e.g., staples. Replacement parts and toner are included in the current lease.

Question:

What accessories would you like to include with each machine?

Answer:

A nice to have would be to include staples.

Question:

Is there space allocated for these machines with different configuration? Example: some machines might need more accessories which will require more space for them to sit in.

Answer:

Yes. We have the space.

Question:

How many classrooms are there per school, and how many offices are in the administrative buildings?

Answer:

Our campuses have between 15 and 20 classrooms, with a couple of smaller campuses that have between 5 and 10 classrooms.